

## **G.E. Society's N.B. Thakur Law College, Nashik-05**

### **Certificate Course in Communication Skills**

#### **Report (2020-21)**

Gokhale Education Society's N.B Thakur Law College, Nashik has been conducting a 'Certificate Course in Communication Skills' for last nine years for the students of BA, LLB First Year. In the Academic Year 2020-21, about 110 students got enrolled for the course. Due to Covid19 pandemic, the course was conducted online through Google workplace.

The course was inaugurated by Additional Sessions and District Judge, Hon'ble Shri. Ganesh Deshmukh on 12<sup>th</sup> April, 2021. Shri. Deshmukh addressed the students and expressed his views on the topic "*Importance of Communication Skills for Lawyers*". He guided the students on how to acquire basic skills of English language through practice. The syllabus for the course was designed on the basis of general requirements in the marketplace today. Various newly thought-out skills like persuasion skills, negotiation skills, cross cultural communication, skills for mass communication & emotional intelligence were introduced in the course. Distinguished expert faculties shared their knowledge and experiences with the students. The details of the same are as follows:

#### **List of Topics and Resource Persons**

<b>SR</b>	<b>DATE</b>	<b>TITLE OF THE TOPIC</b>	<b>NAME OF RESOURCE PERSON</b>
1.	12/04/2021	Importance Communication Skills for Lawyers (Inaugural)	Hon'ble ADJ Shri Ganesh Jadhav
2.	15/04/2021	Reading Skills	Mr. Yogesh Kale
3.	16/04/2021	Listening Skills	Mrs. Pratibha Ghuge
4.	20/04/2021	Self-Confidence	Ms. Sonali B. Govind
5.	22/04/2021	Speaking Skills	Ms. Vidisha Bagul

6.	23/04/2021	Communication- Principles & Barriers	Ms. Sonali B. Govind
7.	24/04/2021	Verbal & Non-Verbal Communication	Dr. Gorakh Jondhale
8.	26/04/2021	Business Correspondence-I	Dr. Mahesh Auti
9.	27/04/2021	Business Correspondence-II	Dr. Mahesh Auti
10.	28/04/2021	Mass Communication	Dr. Vina Kulkarni
11.	29/04/2021	Intra & Inter-Personal Communication Skills	Mr. Sachin Vasant Bagul
12.	03/05/2021	Body Language	Mrs. Mandakini Bhattacherya
13.	04/05/2021	Cross-Cultural Communication	Mrs. Pratibha Ghuge
14.	05/05/2021	Compering Skills	Ms. Sonali Mharsale
15.	06/05/2021	Correct Use of Prepositions	Ms. Sonali B. Govind
16.	07/05/2021	Active & Passive Voice	Ms. Sonali B. Govind
17.	10/05/2021	Debating Skills	Dr. Gorakh Jondhale
18.	11/05/2021	Vocabulary Skills	Mrs. Pratibha Ghuge
19.	12/05/2021	Public Speaking	Ms. Sonali Mharsale
20.	13/05/2021	Persuasion in Communication	Mr. Sachin Vasant Bagul
21.	14/05/2021	Interview Techniques	Ms. Sonali B. Govind
22.	19/05/2021	Common Errors	Mr. Jitendra Patil
23.	20/05/2021	Conversational Skills	Ms. Sonali Mharsale
24.	21/05/2021	Negotiation Skills	Mr. Sachin Vasant Bagul

25.	22/05/2021	Emotional Intelligence	Mr. Tanmay Joshi
26.	25/05/2021	Advocacy Skills	Mrs. Dhanashree Mharsale
27.	27/05/2021	Concord	Ms. Sonali B.Govind
28.	29/05/2021	Modal Auxiliary Verbs	Ms. Sonali B.Govind
29.	31/05/2021	Conditional Sentences	Ms. Sonali B. Govind
30.	1/06/2021	Presentation Skills	Ms. Sonali Mharsale
31.	2/06/2021	Simple, Compound & Complex Sentences	Ms. Sonali B. Govind
32.	3/06/2021	Degrees of Comparison	Ms. Sonali B.Govind
33.	5/06/2021	Reported Speech	Ms. Sonali B.Govind
34.	11/06/2021	Punctuation	Ms. Sonali B.Govind
35.	22/06/2021	Electronic Communication	Ms. Sonali B.Govind
36.	26/06/2021	Writing Skills	Mrs. Mandakini Bhattacharya
37.	01/07/2021	Online MCQ Test (50 Marks)	Ms. Sonali B. Govind
38.	02/07/2021	Online Presentation by Students (50 Marks) (1 to 55)	Ms. Sonali B. Govind
39.	03/07/2021	Online Presentation by Students (50 Marks) (56 to 110)	Ms. Sonali B. Govind
40.	06/07/2021	Valedictory Function	Mr. Satish Kulkarni

Students were really enlightened at the hands of these Guest Speakers. Finally, in order to assess the improvements in the basic grammar of students, an MCQ Test for 50 marks was conducted on 1<sup>st</sup> of July, 2021. Moreover, to evaluate the communicative progress of students, the presentations were conducted on 2<sup>nd</sup> and 3<sup>rd</sup> of July, 2021 and students were asked to make an individual presentation on the topic allotted. All the students responded actively. On 6<sup>th</sup> of July, 2021, the course was concluded at the hands of an Emeritus Professor, Mr. Satish Kulkarni.



**Miss. Sonali B. Govind**  
**Coordinator (CCCS)**



**Dr. S. K. Mundaokar**  
**I/C Principal**  
**Principal**  
**N. B. Thakur Law College**  
**Nashik-5.**