



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

1. Name of the Institution	GOKHALE EDUCATION SOCIETY'S N B THAKUR LAW COLLEGE, NASHIK.
Name of the head of the Institution	Dr. Sanjay K Mandaokar
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0253-2574180
Mobile no.	9890305325
Registered Email	nbtlawcollege@gmail.com
Alternate Email	skmandaokar@gmail.com
Address	Prin. T A Kulkarni Vidyanagar, College Road, Nashik.
City/Town	NASHIK.
State/UT	Maharashtra
Pincode	422005

<b>2. Institutional Status</b>																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Co-education																												
Location			Urban																												
Financial Status			Self financed and grant-in-aid																												
Name of the IQAC co-ordinator/Director			Dr. Harunrashid A. Kadri																												
Phone no/Alternate Phone no.			09225144993																												
Mobile no.			9225144993																												
Registered Email			kadriharun2001@yahoo.co.in																												
Alternate Email			kadriharun2001@gmail.com																												
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)			<a href="https://nbtlawcollege.com/wp-content/uploads/2022/01/AQAR-2018-19.pdf">https://nbtlawcollege.com/wp-content/uploads/2022/01/AQAR-2018-19.pdf</a>																												
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="https://nbtlawcollege.com/academic-calendar-2019-20/">https://nbtlawcollege.com/academic-calendar-2019-20/</a>																												
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>58.5</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.72</td> <td>2012</td> <td>15-Sep-2012</td> <td>14-Sep-2017</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.30</td> <td>2020</td> <td>14-Feb-2020</td> <td>13-Feb-2025</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	58.5	2004	16-Feb-2004	15-Feb-2009	2	B	2.72	2012	15-Sep-2012	14-Sep-2017	3	B	2.30	2020	14-Feb-2020	13-Feb-2025
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
				Period From	Period To																										
1	C	58.5	2004	16-Feb-2004	15-Feb-2009																										
2	B	2.72	2012	15-Sep-2012	14-Sep-2017																										
3	B	2.30	2020	14-Feb-2020	13-Feb-2025																										
<b>6. Date of Establishment of IQAC</b>			15-Apr-2005																												
<b>7. Internal Quality Assurance System</b>																															
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture																									
Quality initiatives by IQAC during the year for promoting quality culture																															

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Legal Awareness through Street Play	14-Dec-2019 4	405
Workshop on Intellectual Property Rights	04-Dec-2019 1	68
Guest Lectures	27-Nov-2019 3	221
Promotion and training of Advocacy Skills by Conducting Moot Trial and Judgement Writing Competition	14-Mar-2020 2	220
Legal Aid & Awareness jointly with DLSA	09-Nov-2019 1	56
Gender Equality Campaign	30-Jan-2020 1	125
<a href="#">View Uploaded File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View Link</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Conducted workshops

Conducted Trial Education programme for Students

Conducted Faculty Development Programme for Faculty

Organised various competitions for students

Organised National Level Moot Trial & Judgement Writing Competition

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To organize Court Visits and Visit to the Constitutional Institutions such as Supreme Court, Parliament, etc	Delhi Study Tour was organised for final year students in the month of February 2020. Students got acquainted with constitutional values, authorities, their functions and procedures.
To conduct a Short Term Course on Research Methodology	A Short Term Training Program on Interdisciplinary and Legal Research Methodology was conducted in the month of February 2020. Post graduate students and the faculty engaged in Ph. D research attended the same and developed experties in Research Skills.
To organize District Level Inter Collegiate Street Play Competition on Socio-Legal issues.	A District level inter-collegiate street play competition organised on the theme of 'Legal Awareness' was conducted on 28 January 2020. Various colleges participated. Legal awareness on various issues was achieved through the plays.
To organize National Level Moot Trial and Judgment Writing Competition in the month of January 2020.	The 13th Late Adv. D. T. Jaibhave Memorable National level Moot Trial and Judgment Writing competition 201920 was organized on 14th and 15th March 2020. Students learnt the advocay skills, art of examination and cross examination, argumentation skills and writing of judgment.
<a href="#">View Uploaded File</a>	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	07-Jan-2020
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	01-Dec-2020
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Savitribai Phule Pune University and it follows the curriculum designed by the University. The college operates at the Diploma, Undergraduate (UG) and Postgraduate (PG) levels to make every student self-reliant through value added professional education and development of required skills with a practical approach. Academic Calendar is made, the subjects are allotted to faculty and timetables are finalized for all classes for the coming year in the staff meeting. Accordingly the faculty prepare detail teaching plan and regularly report the compliance. This is verified by the Principal. The final year students apart from the classroom teaching are required to undergo practical training. Each student is placed under the mentorship of faculty in charge and senior Advocate, (mostly the alumni of our college) who ensures the court and chamber attendance. The students observe proceeding of court and learn the working of Advocate office. He has to maintain a dairy and write a journal of a same. Further he is required to present which is verified by the faculty in charge in a daily basis. Most of our students after graduation opt for practice at trial court, which forms the foundation of legal system in the country. Thus, an intensive training called Trial Education Program (TEP) is given to them by senior advocates. For the diploma students the course curriculum is supplemented by compulsory practical training in form of visit in various institutions depending upon nature of the course where the student is expected to observe the practical implementation of the laws he learns and write a report of his observation in a journal. The only post graduate course in our college is LL.M. and is conducted as per Credit Base Choice System from the year 2014-2015. There are four credits for each subject, internal 2 for 50% marks and external 2 for 50% marks. The student come from varied socioeconomic background and most of them belong to mouffisil areas and have studied in vernacular medium. Thus, Certificate Course in Communication Skill is conducted

for B.A.LL.B. first year student. In view of providing immediate economic security in profession a special course on conveyancing for a week has been started from last two years , where the student are made acquainted with property document. They are source of retrieval, reading and understanding analyzing and using them for title report, drafting of deeds, their valuation and registration process. This not only gives them immediate income source but also establishes the foundation of their trial practice. The Short Term Training Program On Research Methodology is conducted for LL.M. student and for the faculty undergoing research to acquire intensive knowledge and understanding on the various aspect of Research Methodology. The institution has a feedback system and quality of education is imparted is monitor and evaluated by the IQAC. The college has the certification of ISO 9001:2015 Quality Management System.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
LLM	Buisness Law & Criminal Law	16/06/2014
BA LLB	General	15/06/2017
LLB	General	15/06/2017

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Trial Education Programme	28/09/2019	206
Certificate Course in Communication Skill	21/11/2019	60
Short Term Training Programme in research Methodology	24/02/2020	63
<a href="#">View Uploaded File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA LLB	Practical Training	90
LLB	Practical Training	206
<a href="#">View Uploaded File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p><b>Feedback from student:</b> The feedback from students is taken at two levels- one on the curriculum and second in relation to teaching of the individual teacher. The questionnaire includes ten questions with a focus on the program outcomes. The feedback forms are collected and analyzed statistically. The analysis indicates that nearly 96.10 of the existing courses fulfill the learning needs of the students, 03.09 of students feel that course content is heavy and difficult, 95.14 of students feel that the course is helpful in becoming self reliant whereas 2.16 students are unhappy with the frequency of review of the content of syllabus. The feedback is uploaded and made available on the college website. In view of these suggestions given by the students, the teachers who are members of BOS have contributed to bring about the needed changes in the syllabus. <b>Feedback from Alumni:</b> The feedback from the alumni is collected through a questionnaire consisting of ten questions. The questions were not limited to the syllabus but focused on the entire college administration. A few alumni have suggested to incorporating more practical aspects. Their suggestions have been incorporated in the relevant curriculum by our BOS members and the changes have been implemented in the current year's syllabus by the Savitribai Phule Pune University. <b>Feedback from Parents:</b> Feedback from the parents is informally obtained in the parent-teacher meets and formally taken in relation to all aspect of the college through a formal questionnaire comprising ten questions. 96.21 of parents have expressed their satisfaction about the course curriculum. The only suggestion rendered is to provide more inputs in English language for their wards. This to some extent has been satisfied by the college by providing a value addition course titled Communication Skills Program. <b>Feedback from Employers:</b> A formal feedback was collected from the employers of our students and legal professionals mainly advocates in the Nasik District Court who employ them as juniors. We observed that, a majority of the advocates are not acquainted with the current syllabus. However, a few of them have suggested some practical inputs that need to be given to the students. We have implemented these suggestions by making provision for add-on courses like the 'Trial Education Program' and 'Conveyancing Week. <b>Feedback from Teachers:</b> At the college level a formal feedback questionnaire was circulated to the teachers to garner their opinions about the syllabi. This was analyzed and report sent to the BOS of SPPU University. The same is also displayed on the college website. Many of these</p>

recommendations have been accepted by the BOS and they have also issued letters of appreciation in this regard.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA LLB	Law	600	487	487
LLB	Law	720	611	611
LLM	Law	80	43	43
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1392	43	19	3	22

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	18	3	8	8	5
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is in place in our college since long. Each full-time teacher is appointed as a class teacher, and the class teachers work as mentors for the entire class. Mentor regularly interacts with the students and monitors their academic performance and attendance. Students are counseled by the mentors, subject faculties, and HOD for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practical's. At the first-year level, students academic and personal issues of concern are well looked after by the class teacher /mentors. The critical cases are handled by the first year in charge. The students are given guidance for career, personal, besides academic issues. For higher semesters, the mentors allocated to the students will council the same group of students for one year. The class teacher in the class itself personally communicates with the students regarding their academic and other related issues. The students who have less attendance and who have missed their internal tests are paid special attention from the mentors side. The mentor is also responsible to provide counseling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
--	-----------------------------	-----------------------



1435	22	1:65
------	----	------

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	0	0	7

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
LLB	NA	March / April 2020	20/10/2020	10/11/2020
BA LLB	NA	March / April 2020	20/10/2020	10/11/2020
LLM	NA	March / April 2020	23/10/2020	21/01/2021
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We conduct the internal Examinations at the end of each semester of each subject of every class. After evaluation of the answer sheet student approaches the concerned teacher for understanding his performance and any other related issue regarding the subject. After 2017-18 new syllabus pattern of the SPPUniversity the internal examination is a part of the University Exams. Question papers are drafted by the concerned teachers and evaluated and explained to the students. Results thereafter displayed on the notice board. This year because Covid 19 situations all final examinations were held online by the university.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepares its academic calendar well in advance for every academic year. The academic calendar also clearly depicts the internal evaluation of the students vide schedules for the internal examinations. As far as possible the schedule is followed. Any changes in the academic calendar regarding CIE is informed to the students well in advance by notifying the same on Notice Board.

## 2.6 – Student Performance and Learning Outcomes

### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<https://nbtlawcollege.com/wp-content/uploads/2022/03/Programme-Outcomes-and-Course-Outcomes.pdf>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	LLM	Law	18	18	100
NA	BA LLB	Law	69	69	100
NA	LLB	Law	198	178	89
<a href="#">View Uploaded File</a>					

#### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://nbtlawcollege.com/wp-content/uploads/2022/01/Student-Satisfaction-Survey-2.pdf>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	NIL	Nil	0
<a href="#">View Uploaded File</a>				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Viability of E-Course in India – Post pandemic Scenario	N.B.Thakur Law College, Nashik	16/05/2020
Post pandemic approach to legal education	N.B.Thakur Law College, Nashik	30/05/2020
Protection of Fundamental Rights of Migrant Workers during the Covid 19 Pandemic and thereafter.	N.B.Thakur Law College, Nashik	01/06/2020
Short Term Training Program on Research Methodology	N.B.Thakur Law College, Nashik	24/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
-------------------------	-----------------	-----------------	---------------	----------

Nil	Nil	Nil	Nil	Nil
<a href="#">View Uploaded File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View Uploaded File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Law	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Law	7	Nil
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Law	11
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0
<a href="#">View Uploaded File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	00
<a href="#">View Uploaded File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
-------------------	---------------	----------	-------	-------

Attended/Seminars/Workshops	6	46	4	12
Presented papers	2	2	1	0
Resource persons	0	2	8	2
<a href="#">View Uploaded File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Bhart Abhiyan 1st to 15th August 2020 (15 days)	NSS	2	50
Blood Donation Camp	NSS	2	34
Street Play	NSS	2	50
Central Vigilance Awareness Week	NSS	2	40
AIDS Trainers Day in collaboration with Red Ribbon Club, Nashik.	NSS	2	25
NSS Winter Camp	NSS	2	25
Road safety campaign	NSS	2	40
Legal awareness lectures	NSS	2	50
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Social Service	Recognition Letter NSS Camp	Rajewadi Village	2019
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS	Street Play	2	50
NSS	NSS	Central Vigilance	2	40

		Awareness Week		
NSS	NSS	AIDS Trainers Day in collaboration with Red Ribbon Club, Nashik.	2	25
NSS	NSS	NSS Winter Camp	2	25
NSS	NSS	Road safety campaign	2	40
NSS	NSS5	Legal awareness lectures	2	50
NSS	NSS	Swachha Bhart Abhiyan 1st to 15th August 2020 (15 days)	2	50
NSS	NSS	Blood Donation Camp	2	34
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Court Visit	Internship	District and Sessions Court, Nashik	15/06/2019	15/03/2020	All the students of final (3rd and 5th) year
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
<a href="#">View File</a>			

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

##### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18	17.14

##### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	SOUL 2.0	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35997	2294002	261	76579	36258	2370581
Reference Books	1643	329313	34	23400	1677	352713
e-Books	195809	5900	0	0	195809	5900
Journals	25	108566	0	101616	25	210182
e-Journals	6293	5900	0	0	6293	5900
Digital Database	2	12900	0	0	2	12900
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	29	0	29	8	0	8	7	40	0
Added	1	0	0	0	0	0	0	0	0
Total	30	0	29	8	0	8	7	40	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
25	24.31	28	26.66

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute has well established systems and procedure for maintaining and utilizing physical, academic and support facilities. Every year the college constitutes various committees viz. Library Advisory Committee, Floor-wise Maintenance Committee, College Development Committee, etc. These committees conduct regular meetings and submit the requirements if any to the Establishment Department of Gokhale Education Society for the effective maintenance and utilization of physical, academic and other support facilities.

**Maintenance of Library:** A Library Advisory Committee has been formed for suggesting the purchase of new books and accordingly the library is updated. A budget is approved every year for updating the library. The library is well equipped with the updated textbooks, reference books, journals, magazines, e-journals, e-books, internet connectivity, online databases, etc. The library timing is from 8:00 am to 5:30 pm. The journals and reports are hard bounded after every two years by outsourcing, and minor repairs in the books and other materials are done by the college staff.

**Sports:** The college has a separate Sports Unit. Every year separate budget is fixed for the sports and accordingly sports equipment are purchased. The record of Sports equipment is maintained in a separate Register by the Sports in-charge. Our students participate in various competitions viz., Cricket, Badminton, Carom, Chess, etc. at Inter-collegiate level, District, State University level. The College has a Cricket Team of both girls and boys. Every year the College also organizes Annual Sports Events at the centralized playground provided by the Society.

**Maintenance of Computers and Classrooms :** Every year a separate budget is

earmarked for the maintenance of infrastructure facilities and up-gradation of computers. Before the commencement of each semester, all the classrooms are checked and necessary repairing of benches, electricity appliances, other physical facilities and computers is undertaken by the college in consultation with the Establishment Department of Gokhale Education Society. Annual Maintenance Contract with various agencies: Gokhale Education Society has outsourced the maintenance of infrastructure and other facilities like campus premises, lift, water purification units and coolers, Housekeeping, Fire extinguishers, Security agency, Parking lot, CCTV camera, Electricity, Computers, etc. from external agencies. Cleanliness of Campus: Housekeeping staff are appointed to clean the classrooms, washrooms and other premises of the institution. A separate budget is allocated for the cleanliness of campus every year. Security of Campus: For security of campus the institute has appointed security guards. The entire college and college premises are under CCTV surveillance. The institute allocates separate budget for the same. Garden: The College maintains a beautiful garden within its precincts. Concerned staff of the college on rotation basis has been assigned the duty of maintenance of this garden. A separate water connection is provided for the same. Administrative Office: The College is ISO 9001-2015 certified and follows ISO standards for prompt and effective service to the students. Audits are done by the internal auditors and external auditors periodically. The Office Superintendent who is in charge of administrative office in consultation with other non-teaching staff submits the requirements of Office to the Management through Principal.

<https://nbtlawcollege.com/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	Government of India Scholarship Free-ship Scheme	227	848451
b) International	0	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Short Term Training Programme in research Methodology	15/06/2013	63	N B Thakur Law College exclusive organiser
Certificate Course in Communication Skill	15/06/2014	60	Subject Experts and Faculty Member
<a href="#">View File</a>			



5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Nil	0	0	0	0
2020	Nil	0	0	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Tecure Technology	6	1
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	60	NBT Law College, Nashik	Law	SRTMU, Department of Law, SPPU, Pune, Sandip University, Nashik, Mumbai University., VJIT, Pune, MNLU, Thane, Mumbai, ILS Law College, Pune, N. B. Thakur Law College, Nashik	LLM
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Social/Cultural Gathering	Institutional	300
Sports Intra College Competitions	Institutional	350
Street Play Competition	Inter College - District Level	90
<a href="#">View File</a>		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	Internat ional	Nil	Nil	00	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In the academic year 2019-20 college conducted various activities under the banner of student council. The college has a separate students council unit that works as a bridge between the students, staff and administration. In the beginning of the academic session from the month of June college conducted legal literacy programmes scale with full participation of students. College has separate NSS unit consisting of 50 students and one programme officer. Unit conducted one special winter camp from 16/12/2019 to 22/12/2019 at Trimbakeshwar, Dist. Nashik. 25 students participated for 7 days, earlier it was for 10 days. Various activities are conducted throughout the year under NSS. Council look into the various matters and problems of the students. college organizes National Level Moot-Trial and Judgement Writing Competition in Association with D.T. Jaibhave Pratishthan, Nashik on 19th and 20th March 2019 In this competition students of our college play role of witness in large number. This is the only competition where students got the opportunity to act as a Judge, Advocate, witness, pukarawala, bench-clerk etc. Various sports activities were conducted by college, schedule of Inter-Collegiate tournaments organized by Savitribai Phule Pune University, Pune was displayed on notice board of college. College organizes 'Trial Education Programme' for final year students. Programme emphasizes practical orientation. After 21st March due to Covid-19 lockdown was declared by the Government of India and hence no activities were conducted.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

There were two meetings held for activities of Alumni Association. In the meeting dated 07-10-19 as per the directions of Dr. M. S Gosavi, Secretary of Gokhale Education Society, it was decided to organize an alumni meet and felicitation of the Alumni judges in November 2019. The second meeting to finalize the preparations of the alumni meet and the felicitation programme was organized on 06-11-19. Due to certain exigencies and the consideration of convenience of alumni judges, it was decided to postpone the judges alumni meet to December 28, 2019. As decided the alumni meet took place on 28-12-19. Out of 110 alumni judges invited for the meet, 50 judges actually attended the same and shared their experiences. They recalled the contribution of the college in shaping their careers and regaled the audience with the fond memories of their days in NBT Law College. Hon'ble Justice Makarand Karnik Judge- HC, Mumbai, who was the chief guest of the meet, requested the present alumni judges to dedicate one day each year towards developing the college by contributing their expertise. All judge alumni wholeheartedly agreed to the proposal. The meet was presided over by Dr. M. S Gosavi, Secretary of Gokhale Education Society. He appreciated the commitment of all these judge alumni towards the development of the college. He assured them of all possible support and cooperation.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a practice of participative management. The college provides the opportunity to all staff in the decision-making process. The college administrative and academic structure is in a manner to make almost all the decisions by participative arrangement. The principal is the administrative and academic Head and is vested with the day-to-day running of the college. The Principal has a team of the Vice-Principal, the IQAC Coordinator, Course Coordinator, and Class Teacher. The college follows all such norms laid down by the Government of Maharashtra, S.P.P.U., and UGC in Academic and administrative aspects. In addition, the distribution of office administrative work and overall monitoring is handled by the Principal of the college. The Principal then ensures that this information is available for the Management to review the activities of the College. This helps in aligning the activities of the College with the institutional vision and mission statement. Participatory leadership is ensured at every level to promote a culture of excellence. A fair representation of all the non-teaching staff and students is kept in mind while constituting committees for various aspects of the functioning of the college. The college grooms leadership at three main levels: teaching faculty, administrative and student levels.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	College encourages research among teacher's students. Teachers are given leave for attending course work, viva, etc. Teaching staff members are given facilities like internet, computer, etc for pursuing research. Till date seven staff members have done Ph D out of 16 full time staff.
Library, ICT and Physical Infrastructure / Instrumentation	<p>The institution is the professional college imparting legal education and has provided computer with free internet connections to all faculty members and students. The institution makes conscious efforts to sustain and improve student-centric teaching learning process. For this ICT based teaching methodology is adopted by the College. Several class rooms are provided with flexible ICT tools. A good number of theory lectures are conducted by Power Point presentation.</p> <p>The library is well equipped with number of books, journals, e-Journals, magazines, newspapers, e-books and educational DVDs and has subscribed to INFLIBNET Programme and Manupatra thus providing access to electronic resources. The RNT Hall and Moot Court Hall are equipped with audio facilities for the benefit of teacher and students alike.</p>
Human Resource Management	<p>G. E. Society has separate Human Recourse Director for HR Management who looks after recruitment, development,, performance appraisal and rewarding. H.R. Development program are arranged for faculty, and students which includes ISO training program, employees welfare schemes, soft skills, research skills, stress management sessions, cultural and spiritual development programs. Deserved and Qualified candidates are recruited as per the norms stipulated by the UGC, Government of Maharashtra and Savitribai Phule Pune University for the teaching and non teaching positions. In addition, the college appoints teachers on contract basis, visiting faculty and teachers on clock hour basis to fill up the gap between the numbers of required teachers.</p>
Curriculum Development	The curriculum for the regular programmes offered by the College is

developed and modified by the affiliating University. The College does not have the freedom to frame its own curriculum for any of the regular academic programs. Two of our staff members are in BOS/Faculty, who from time to time make appropriate recommendations to the BOS, Law and changes are made after approval. We also have skill oriented courses such as Trial Education Program, Conveyancing of Property Week Communication skills for which curriculum is developed and specially designed in consultation with law experts and subject authorities.

#### Teaching and Learning

The teaching learning process is continuously reviewed by the Management, Principal, IQAC and members of the teaching faculty on the basis of examination results, Result analysis, evaluative report and feedback of students and make necessary suggestions for improvement. Following are the institutional mechanisms for reviewing teaching learning process. 1 Mid Term and Term end Examinations are conducted for every subject in each semester before the University Examination. 2. Student seminar, field visits and Class room presentations made by students in regular teaching classes is an effective method to encourage students to participate in teaching learning process and evaluate them. 3. Regular practical visits and Trial education program have been arranged for final year students this have resulted in improvement of university results of students.

#### Examination and Evaluation

Examinations are conducted as per the University rules. The 2017 Pattern of syllabus provides for Internal examination for 20 marks to be conducted by the college. The concerned subject teacher sets the Question Papers prior to the exam. Answer papers are assessed immediately after test and results are declared displayed on the notice board. The students are given opportunity to see their answer sheets. In this way transparency is maintained. For University Exams, Time Tables are prepared and notified by the University. The examination forms are filled up by the students online. Examinations are conducted by the

college as per the University rules. Central Assessment Program is carried in college for BA.LL.B-I LL.B-I. Results are declared by the University within the specified time. The students are assessed on continuous basis by the concerned subject teachers, based on their attendance, participation in tutorials, assignments, presentations, viva-voice and other activities.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The Administration of the College functions with E-governance systems at various levels such as University, Government, Society and Institution level. The college administration runs smoothly with the help of available tools in hand. Most of the staff members of the college use advanced technology for administration purposes, such as use of smart phone with inbuilt social app like Gmail and Whats App, etc. They share important information and relevant circulars with students via email or whatsapp groups. WhatsApp groups have been created for communication and smooth functioning of the College. The college has Biometric Attendance System for teaching and non-teaching staff. The college campus is equipped with CCTV Cameras.
Student Admission and Support	The college appoints admission committee and one admission In-charge to take care of admissions. The admission committee provides all technical support and helps the students in the admission. The admission committee members also assist students during the online filling of admission forms. The committee members do the work of verification of documents. Step by step guidance is provided and solutions are given to frequently asked questions about the admission process by the students. The admission process chart, schedule, and notices are displayed and are accessible to candidates while filling online forms. This helps the candidate during the admission process.
Finance and Accounts	The college uses the Tally software for maintenance of E-governance for transparent functioning of the Finance and Accounts department. This helps to improve the efficiency of staff towards

the accuracy in financial transactions. The college conducts a regular audit of annual books of accounts. The administrative office keeps all the financial records of the Grant in Aid and Non -Grants unit separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in the auditing procedure.

#### Examination

The College has the separate Examination department with equipped ICT tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipments are provided by the college such as Separate Desktop and Internet Facility for online procedure of Paper Downloading and further activities for exam purpose. The examination department has the separate Photo copier Machine for printing the question papers downloaded from university portal. As per university regulation the Examination First year of BA LL.B and LL.B need to conduct at college level for which College has softtalak software for running the examination procedure for First year student.

#### Planning and Development

The institution has a perspective plan for development. The institutional academic plan is developed on the basis of the curriculum of the parent University and the opinions expressed to the Principal by students, teachers, administrative staff and the management in formal and informal communication. The strategic planning is carried out at management level. The perspective action plans is prepared in advance at the College level and uploaded on the college website. The curricular, cocurricular and extra-curricular activities are planned in advance at the beginning of the academic year in the form of academic calendar. Annual staff meeting for review is conducted at the end of academic year. This helps us in developing perspective plan for the next academic year. The responses from the students by way of feedback are also used at different levels.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year



Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. Ulka Chauhan	CASI MAHA Model United Nations 2019	--	3250
2019	Mrs. Priyanka M. Autee	CASI MAHA Model United Nations 2019	--	3250
2019	Mrs. Priyanka M. Autee	MCEAM Conference Nashik	--	900
2020	Mrs. Priyanka M. Autee	MEEAM Confernece , Mumba	--	900
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Weeklong Short Term training program on "Legal and Interdisciplinary Research Methodology	--	24/02/2020	29/02/2020	20	Nill
2020	National Moot trial and Judgement writing Competition	--	14/03/2020	15/03/2020	21	Nill
2020	Webinars : 1. Viability of E-Courts in India :Post Pandemic Scenario on 16/05/2020 2. Post	--	16/05/2020	01/06/2020	23	Nill



	Pandemic Approach to Legal Education key note Speaker Hon'ble Justice Shri. Ambadas Joshi, Rtd. Judge Bombay High C					
2019	Workshop on Intellectual Property Rights : Key note Speaker Dr. Rao Hegde and Dr. Madhura Bele 04/12/2019	--	04/12/2019	04/12/2019	20	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Participated in online Faculty Development programme on "Awareness Of E-Content Development" organized by Gokhale Education Societys Digicon Committee	15	25/06/2020	27/06/2020	3
Attended and participated in UGC sponsored Short Term Training Course on MOOC's organized by	1	21/01/2019	27/01/2019	7

HRDC- Dr. Babasaheb Marathwada University, Aurangabad.				
National Online Faculty Development Programme Organized by SMRK Arts, Fine Arts BK Commerce A K Home Science Ma hilaMahavidyala ya,Nashik	5	23/05/2020	29/05/2020	7
Faculty Development Programme on 'Skilling to teach post COVID 19' organized by JDC Institute of Management Studies, Nashik	4	05/06/2020	11/06/2020	7
Completed a 5 day short Course titled Introduction to Politics of Maharashtra organized by Ra mbhauMhalgiPrao dhini, Mumbai	1	18/05/2020	22/05/2020	5
Participated and completed ten days Faculty Development Programme on "Effective ways to develop e- content for Tea ching-Learning" organised by KTHM College Nashik in collaboration with UGC-HRDC SPPU, Pune	3	21/05/2020	30/05/2020	10
Participated and completed seven days Faculty Development	3	08/06/2020	14/06/2020	7

Programme organised by Ramanujan College University of Delhi, in sponsored by HRDC on open source Tools for Research, Delhi				
Participated and completed seven days Faculty Development Programme organised by University of Gujarat, organised by UGC-HRDC on E-content Development	3	28/05/2020	03/06/2020	7
Participated and completed ten days Faculty Development Programme" organised by KTHM College of Commerce, Education and Economics, Nashik in collaboration with UGC-HRDC SPPU, Pune on "The Scenario of Commerce, Management and Economics Education after	3	29/06/2020	08/07/2020	10
Completed and attended Weeklong Short Term Training Programme on Legal and Inter disciplinary Research Methodology organised by N B Thakur Law College, Nashik.	8	24/02/2020	29/02/2020	6

[View File](#)

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	4	0	2

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>A Cooperative Credit Society is run by the elected teaching and nonteaching staff members for meeting the necessary financial needs. It offers emergency loan up to Twenty thousand and long term loan up to eight lacs for Nonteaching and up to fifteen lacs for teaching. It also provides for fixed deposit facility and share holding. General Provident Fund scheme is available for teaching and non-teaching staff of Grant in Aid. Employee Provident Fund scheme is available for teaching faculty of Non grant unit. Facility of Gratuity Fund and DCPS is available for the confirmed staff as per central Government Rules. Medical bills of staff and their family are forwarded to the State Govt. for reimbursement.</p>	<p>General Provident Fund scheme is available for non-teaching staff of Grant in Aid unit. Employee Provident Fund scheme is available for non-teaching staff of Non Grants. Medical bills of staff and their family are forwarded to the State Govt. for reimbursement. Medical bills of staff and their family are forwarded to the State Govt. for reimbursement</p>	<p>Earn and Learn Scheme under Student Welfare Board SPPU, Pune is implemented in the college. Scholarship Free ship schemes are available in the college as per the rules. Assistance is provided to students for filling scholarship/free ship online forms on <a href="http://www.mahadbtmahait.gov.in">www.mahadbtmahait.gov.in</a> for scholarship schemes for SC/ST students under Pandit Dindayal Upadhyay Yojana. In addition following schemes are also available for students in our college. Scholarship Scheme for Hostel under Bharatratna Dr. B. R. Ambedkar Swadhar Yojana Scholarship scheme for EBC Students under Rajashri Chhatrapati Shahu Maharaj.</p>

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conduct internal and external financial audits regularly. The institute has mechanisms for internal and external audits. A chartered Accountant is appointed by management to carry out the final audit at the end of every financial year and the report put before LMC. The external audit is carried out once in a year. External Auditor verifies all receipts expenses bills, payments of the Financial Year. The Audit for the expenditure incurred under various examinations and grants sanctioned for conducting seminars, conferences, workshops is carried by SPP university audit panel.

##### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

38905055.16
-------------

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	S A Certification , Mumbai	Yes	ISO
Administrative	Yes	S A Certification , Mumbai	Yes	ISO

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Fifty Judges ( Alumni)Meet on 20th Dec.2019 2.Webinars: 1. Viability of E-Courts in India:Post Pandemic Scenario 2. Post Pandemic Approach to Legal Education 3. Protection of Fundamental Rights of Migrant Workers during Covid-19 Pandemic and thereafter 3. Online Quiz Competition: National Online Quiz on Cyber Law 4. Online State Level International Labour Day and Maharashtra Day Quiz Competition 2020
--

6.5.3 – Development programmes for support staff (at least three)

Nil
-----

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.National Level Moot Trial and Judgment Writing Competition held on 14/03/2020 2. District Level Street Play Competition held on 28/01/2020 3.Week long Short Term Training Program held on 24/02/2020 to 29/02/2020 4. Webinars : 1. Viability of E -Courts in India :Post Pandemic Scenario on 16/05/2020 2. Post Pandemic Approach to Legal Education key note Speaker Hon'ble Justice Shri. Ambadas Joshi, Rtd. Judge Bombay High Court, Mumbai on 30/05/2020 3.Protection of Fundamental Rights of Migrant Workers during Covid-19 Pandemic and thereafter , Key note Speaker Hon'ble Justice Rajshekhar Mantha , Judge, Calcutta High Court, on 01/06/2020 5. Online Quiz Competition : National Online Quiz on Cyber Law 6. Online State Level International Labour Day and Maharashtra Day Quiz Competition 2020 on 01/05/2020 Orginsed National online Quiz Competition on Covid-19 Awareness 2020 on 28/04/2020 7. Certificate Course of Communication Skill held on 20/11/2019 to Feb 2020. 8.Trial Education Program
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	PTA Meet	24/04/2019	27/11/2018	27/11/2019	50
2019	Legal Awareness through Street Play	24/04/2019	14/12/2019	30/01/2021	405
2020	Gender Equality Campaign	24/04/2019	30/01/2020	30/01/2020	125
2019	Workshop on Intellectual Property Rights	24/04/2019	04/12/2019	04/12/2019	68
2019	Guest Lectures	24/04/2019	27/11/2019	29/11/2019	221
Nill	Promotion and training of Advocacy Skills by Conducting Moot Trial and Judgement Writing Competition	24/04/2019	14/03/2020	15/03/2020	220
Nill	Legal Aid Awareness jointly	24/04/2019	20/08/2019	19/02/2020	110

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Save the girl child	25/09/2019	25/09/2019	30	20
Gender equity campaign-street play	30/01/2020	30/01/2020	10	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Solar Energy: the college has installed Solar energy generation unit of 10 kw in February 2018. The unit has been generating adequate electricity for the use of college. The electricity bill, due to usage of conventional energy has come

down by about 90. i.e the contribution of renewable energy in the total usage is 90. As such the initiative has been highly beneficial. The college, also ensures continuous awareness about responsible use of electricity by all concerned in the college i.e switching off lights, fans and other electrical equipment when not in use.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Physical facilities	Yes	3
Provision for lift	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	2

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	3	01/05/2019	3	Quiz	Labour, Cyber COVID 19 Awareness	2210
2019	Nil	5	Nil	1	Gender Sensitization	Sensitization	60
2019	1	1	20/08/2019	5	Legal Awareness of	Legal Awareness	45
2019	11	1	05/10/2019	2	Street plays	Socio-legal awareness	45
2019	4	1	15/12/2019	8	Government Exams	various issues	45
2019	1	2	14/08/2019	1	Environment Conservation	Conservation	55
2019	1	1	18/12/2019	2	Building Sidewall of Damage Water Harvesting	Water harvesting	50
2020	Nil	22	08/05/2020	22	Socio Legal Political Awareness	Socio legal Political Awareness	5000

[View File](#)

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Ethics for Staff Students	08/03/2019	We have uploaded a Code of Conduct for Faculty, Office staff Students .It is a set of internal guidelines for all to follow viz-a viz behaviour, values and commitments. The Code of Conduct reflects our business. i.e dissemination of knowledge and creating ideal citizens. values and the general company culture. We follow the statutory codes. These codes are simple to understand, comprehensive and accessible to all concerned. The college is also bound by Statute of SPPU, Rules of Bar Council of India GRs of Govt. of Maharashtra. The Code of conduct has been uploaded on the website.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Plantation	07/08/2019	07/08/2019	50
Swatch Bharat Abhiyan	01/08/2019	01/08/2019	50
NSS Camp	15/12/2019	21/12/2019	50
Street Play - Cleanliness Awareness	06/08/2019	08/08/2019	40
Model UN Assembly	06/12/2019	07/12/2019	18
Model Un Assembly	05/10/2019	06/10/2019	2
Traditional Day	16/01/2020	16/01/2020	100
Seminar on Cleanliness	01/08/2019	01/08/2019	50
Cleanliness Oath	01/08/2019	01/08/2019	50
<a href="#">View File</a>			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rainwater Harvesting
Tree Plantation
Waste segregation and Compost pit



observing No Vehicle day

Awareness about reduction of use of plastic

Installed solar energy generation unit

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Moot Trial and Judgment Writing Competition The objectives of the Practice are as follows: • To bridge the gap between theory and practice by giving students an exposure to the actual court practice and advocacy skills • To train the students in Court Procedures including examination of witnesses and cross examination etc. • To instil among students Professionalism Professional Ethics • Equipping students with the skills of judgment writing and motivating them to join judicial services • To acquaint students with formats and documentation in filing Plaints, Complaints and Appeals in Civil and Criminal Trials • To train students in Trial Practice • To make students confident of appearing in courts Law curriculum is mostly theoretical. Students get to participate in judicial proceedings in Trial Court only as observers. The competition conducted as per procedures of a real court puts up replicas of trial courts where students are expected to conduct the trial in the real sense. The highlights of the competition are participation of of skilled and experienced judges and conduct of actual trial by examination cross examination of witnesses by the competing student advocates. Our enthusiastic senior alumni sincerely devote time for the competition and the sitting judges of Nashik court always support us. We have a permanent sponsor ,Adv Jayant Jaibhave, Former Chairman of Bar Council, Maharashtra Goa .. The greatest challenge of higher education in India is to make education more skill oriented and encourage employability. Law colleges in India usually organize Moot Court competitions. A few colleges organize Moot Trial competitions. N. B. Thakur Law College is the only legal institution in India which organizes a unique Trial Competition coupled with Judgment Writing. The idea is to equip the students in trial advocacy skills and to prepare them for judicial services. The competition is designed to train students in examining the witnesses, submitting and recording evidence on the oath, exercising judicial functions judgment writing. Senior advocates and the senior teachers provide guidance for the same. We invite teams of 3 participants each from law colleges/institutions in India, of which one will be lawyer of plaintiff/applicant/complainant, the second will represent the respondent and the third student will work as a judge who will sit on the dais along with a expert judge deputed by the organizers, to supervise the moot judge in conduct of trial and appreciating evidence. The lawyer of the applicant/complainant will submit his plaint, examine the witnesses and followed by the defendant lawyer who will conduct the cross examination. Other students representing the respondent will submit the evidence in a similar manner. Two senior advocates work as observers, evaluate performance of the student lawyers, ask questions to the participants and give them tips on the intricacies of trial court procedures. It is the responsibility of the college to provide three volunteers to each team, out of which two will join the participant team as witnesses. The college trains some 250 students as volunteers and witnesses. The faculty of our college, alumni senior advocates and the District Court judges train them to become witnesses under relevant provisions of the Indian Evidence Act and other procedural laws. After the general training we allot three students to each participating team and allow them to be in touch with teams with the view that the teams may further train them according to the facts of the case. The third participant acts as a judge he/ she conducts the trial, records the evidence and writes the judgment based on the proved facts and the applicable law. During trial, the two observers and an observer judge ensure the conduct of proceedings in

accordance with the procedure laid down by law. Our students get an opportunity to interact, participate compete with students from other legal education institutions including National Law Schools. This is a unique innovative practice designed to bridge the gap between students from regional law colleges national law schools. Additionally this creates a permanent bond between the students of our institution and students of institutions of national international repute. As witnesses students get the opportunity to face examination in chief cross examination. This opportunity coupled with the interaction with the students from National Law Schools and other reputed legal institutions of India makes our students more confident and bold to develop a dialogue with the judge. The procedure acquaints them with the exact procedure of the Trial Court thus preparing them for a career in advocacy and pushing them a step further towards success.. We permit students to argue either in Marathi or English. We allot witnesses and observers as per the choice of language communicated to the host institution by the participating team well in advance. With 45-50 teams participating from the different parts of India, It is a challenge to arrange their accommodation, food travel etc.. Our alumni Adv.

Jayant Jaibhave, Former Chairman, Bar Council of Maharashtra Goa, has contributed financially as well as by other means Our management which is keenly interested in the spread of legal education and advocacy skills through innovative methods readily has always supported the institution in this event.

Best Practice II Title of the Practice: Short Term Training Programme in Research Methodology (Week long Training Programme) Objectives of the Practice:

This best practice has the following objectives- 1.It is a hands -on- course designed to address the need of fundamental education of methods and techniques of academic research in Law Social Sciences . 2.It aims to provide knowledge and skills in research methodology to Faculty, Research Scholars and Students.

3. It is an effort to bring together research scholars from different disciplines and to facilitate sharing of thoughts and ideas. Research is the foundation of true academic rigour..The course primarily aims to introduce the participants to the basic concepts used in research and to scientific Social Research Methods . But to be able to undertake fruitful and relevant research, due attention must be paid to the appropriate methodology. Though research is a fundamental expectation from faculty, the lack of relevant training and skill becomes a hindrance, which might result in the non-fulfilment of the basic conditions for promotion and academic excellence. Research can be highly rewarding personally and professionally when conducted in a scientific manner. The outcome in the form of a Thesis, Dissertation, Book or Research Paper can be a work of quality if undertaken after skilled training..Additionally attendance in the week long programme also helps in meeting the eligibility conditions for promotion in professional career. The short term course on Research methodology has been organized by the college since 2012. Many of the participants hail from colleges at taluka level or colleges where such facilities are not available for them. The course is usually conducted in the second term of the academic year. It is fully funded by the college and from the fees of the course collected from the participants. A coordinator is appointed each year whose responsibilities include all activities starting from formulating the proposal followed by sending the proposal to the concerned authorities. Once the approval for the course is received, the brochure is designed and sent out to various colleges and academic institutions at least a month in advance. Expert faculty are invited to deliver the lectures and conduct the sessions. Teaching methods include lectures, group discussions exercises. Certificates are awarded to the participants at the valedictory function.. The week long course includes sessions on research design, sampling techniques, data collection, identification of various sources of information for literature review and techniques of analysis. We make it a point to include a session on the ethical dimensions of research and a session on the components of scholarly writing.. Through a healthy discussion many problems faced by

researchers are resolved. Using the right technology judiciously for the right purpose.. The college is committed to continue the organization of this course since it firmly believes that research must be an original contribution to the existing body of work undertaken with a solemn view to advance knowledge. The course has been consistently conducted since 2012-13 with full support from our management i.e. G. E Society. More than 120 participants have participated over the years. Many past participants have gone on to complete their research and have been awarded Ph. D /M. Phil degrees or have written research papers.

Colleges and institutions in and around Nashik wait for the course to be announced so that they can participate and further their research activities. Faculty members of our college too have participated and gained enormously from the inputs given by the resource persons and experts faculty members are pursuing doctoral degrees. The course has also been extremely useful for students working towards their master's degree, since Research Methodology is a part of their curriculum too. The feedback of the participants has been positive with good rating.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://nbtlawcollege.com/best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Trial Education Programme ( TEP) commenced in the academic year 2015-16. Trial is the foundation of legal institutions in any country. Ours is a college with 50 of its student base hailing from the rural and semi- rural areas around Nashik. We work towards building this foundation by giving additional inputs to complement the theoretical knowledge expected to be delivered as per the curriculum designed by the university. Students of the last year of the 3 year 5 year Law course enthusiastically attend this programme, because it facilitates the gaining of hands on knowledge regarding the practices and procedures in the Trial courts. The experts who are senior eminent practicing lawyers and majorly our alumni, focus on explaining the practical application of law and the pragmatic approach that needs to be developed as practicing lawyers. The TEP has become an effective mechanism for enhanced involvement of the alumni in upgrading the experience of students. They make students aware of the nuances of trial as well as the softer aspects like body language, tone of voice etc. These tips immensely help the budding lawyers to build the confidence to immediately set up a successful trial court practice, which would otherwise take 5- 10 yrs. Students are also motivated by the progress made by these senior lawyers viz-a-viz their skills of advocacy, their personality and knowledge of law. The student learns the tricks of the trade through the tips offered by the senior lawyers.. The Trial Education Programme (TEP) is a real life exposure to the procedural matters which are not usually a part of the curriculum. The TEP reinforces the fact that brilliance in academics is of little use in the courts if not accompanied with the needed skills and understanding of the trial court. It highlights the significance of legal research without which validating one's point of view in the court could become difficult. With online availability of a large quantum of information, the TEP also reinforces the need for credible information and statistics. Many a times the students face the obstacle of English and therefore are apprehensive of arguing in courts. The Trial Education Programme assures the students that communication skills must be excellent and that they can be developed. Language should not be a hindering factor, especially when the trial courts in Maharashtra do bank predominantly on the use of Marathi. NBT Law College is committed to creating lawyers who understand that rendering justice to the poor

and needy is a value that they have to inculcate. The college lives by its motto of providing cost effective affordable legal education to the students and it is therefore natural for them to pass out as knowledgeable lawyers dedicated to the cause of justice. The TEP is a sort of refresher course for reiterating these values and mission of the Gokhale Education Society. Collaboration with the local bar has always been a strong point of our college and the TEP is an official opportunity to achieve this aim.

Provide the weblink of the institution

<https://nbtlawcollege.com/best-practices/>

## 8.Future Plans of Actions for Next Academic Year

Action Plan Academic Year 2020-21

1. To observe birth anniversaries and death anniversaries of national leaders like Bal- Gangadhar Tilak, Krantisingh Nana Patil, Sahitya Ratna Annabhau Sathe, Shri.Vallabh Bhai Patel, Mrs. Indira Gandhi, Pandit Deendayal Upadhyaya, Mahatma Gandhi Lal Bahadur Shastri, Dr. A.P.J Abdul Kalam, Pandit Jawaharlal Nehru, Netaji Subhash Chandra Bose, Jija Masaheb , Vivekananda by arranging guest lectures on their contribution for the nation. (whole Academic Year)
2. To organize a workshop for the students of G. E. Society under 'Legal Literacy Awareness Programme' on the theme 'Fundamental Rights under the Constitution of India'.
3. To organize an Orientation lecture on 'Use of Library' for the incoming first year students.
4. Special lectures on the legal system, legal authorities and functioning of courts and tribunals
5. 'Students Training Course in Advocacy' will be organized for the final year students of the college. (September, 2020)
6. Blood Donation Camp will be organized. (September 2020)
7. To organize various cultural events on the occasion of the Ganesh Festival Sept. 2020.
8. To organize visits to different Courts and Authorities functioning in legal administration
9. Organizing the District Level Street Play Competition in December 2020.
10. To organize various Guest lectures by legal luminaries (Whole Year).
11. Compulsory Medical checkup for 1st year BA, LL.B. students (September 2020)
12. Conducting Legal aid and awareness programme September 2020.
13. Health and Hygiene awareness programme under N.S.S. for promoting health care.
14. To organize various Annual social events as decided in the student's council meet.
15. Traffic Orientation Programme for students and staff (December 2020).
- ( Guest Lecture)
16. Cleanliness drives under N.S.S.
17. Visits to the High Court Supreme Court (January 2021)
18. Awareness programme for girls as per Vishakah Guidelines January 2021.
19. National Level Late Adv. D.T. Jaibhave Moot Trial Judgment Writing Competition.( Second Saturday of January 2021)
20. Visits to various institutions like DLSA, Child Welfare Homes etc.( Subject to approvals from the Authorities)
21. One week NSS Special Winter Camp at the adopted village.( January 2021)
22. 'Personality Development workshop for the students to be conducted under SW scheme of SPP University. (February 2021)
23. To conduct Orientation Programme for Non-Teaching Staff in (February 2021)
24. TEP (Trial Education Programme) Lectures Conveyancing Week .( February 2021)

Principal N B Thakur Law College, Nashik - 422005.