



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		GOKHALE EDUCATION SOCIETY'S N B THAKUR LAW COLLEGE, NASHIK.
• Name of the Head of the institution		Dr. Harunrashid A. Kadri
• Designation		Principal (In-Charge)
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		0253-2574180
• Mobile no		9225144993
• Registered e-mail		nbtlawcollege@gmail.com
• Alternate e-mail		kadriharun2001@yahoo.com
• Address		Prin. T A Kulkarni Vidyanagar, College Road, Nashik.
• City/Town		Nashik
• State/UT		Maharashtra
• Pin Code		422005
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Savitribai Phule Pune University, Pune				
• Name of the IQAC Coordinator	Mrs Hema S Burung				
• Phone No.	9657720991				
• Alternate phone No.	9011152211				
• Mobile	9657720991				
• IQAC e-mail address	nbtlawcollege@gmail.com				
• Alternate Email address	kadriharun2001@yahoo.co.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nbtlawcollege.com/iqac-naac-2/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://nbtlawcollege.com/wp-content/uploads/2022/03/Academic-Calendar-2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	58.5	2004	16/02/2004	15/02/2009
Cycle 2	B	2.72	2012	15/09/2012	14/09/2017
Cycle 3	B	2.30	2020	14/02/2020	13/02/2025
6.Date of Establishment of IQAC			15/04/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	01
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Webinars 2. Trial Education Programme 3. Certificate Course in Communication Skills 4. Short Term Training Programme on Research Methodology 5. Publication of First Research Journal of College 'Vidhi Sandhan'	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Webinars	21 Webinars conducted on socio-legal issues
Trial Education Programme	10 Lectures by Senior Lawyers on various topics giving practical guidance for law practice.
Certificate Course in Communication Skills	110 Students took benefit of this course.
Short Term Training Programme on Research Methodology	96 Participants from Various Institutions took benefit of the Six Days Programme
Street Plays and on Social Legal Issues under Legal Aid Clinic	Many Street Plays were conducted on Socio-Legal Issues
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	18/01/2022
15.Multidisciplinary / interdisciplinary	
<p>The curriculum for law course is itself interdisciplinary . The five year course has subjects like Economics , Sociology ,Political Science and English form the foundation in the first two years of the course. In the three year course subjects like criminal psychology. and forensic science have multidisciplinary approach.Patent law under the intellectual property law is purely for the science background</p>	
16.Academic bank of credits (ABC):	
Credit Pattern not yet implemented by the University.	

17.Skill development:
The college conducts many skill development courses like short term training programme in research methodology, communication skills in English, Trial Education Programme and Conveyancing Week, Moot Trial and Judgement Writing Competition, PPT Competition, etc. Many programmes like Guest Lectures on Professional Ethics, Human Rights, etc catering to Value Based Education are regularly held in college.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The college celebrates many festivals like Ganesh Chaturthi, Gokul Ashthami, etc. in the college on regular basis. Traditional Day and many cultural activities like dance, songs, dramas, etc are conducted during annual social gathering. Exhibiting our vibrant culture.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Law course being a professional course completely focuses on outcome based education. The curriculum includes Practical Training for Final Year students which is compulsory for every student. It includes learning, skills of drafting, interviewing techniques during chamber attendance of a Senior Lawyer assigned to the student. The student has also to observe the court proceeding in trial proceedings. Thereby learning skills of conducting chief and cross examination of witnesses in a trial. Moot Courts gives every student an opportunity to learn the skill of argument in court. Besides all this the college conducts programmes like Trial Education Programme and Conveyancing Week, Moot Trial and Judgement Writing Competition which enhances their skills and are supplementary to the outcome based curriculum.
20.Distance education/online education:
The COVID pandemic brought a situation where the physical conduct of classes was not possible. Thus the management of the college first conducted online training programme for teachers to develop e-content and develop the skill of taking online lectures. Once trained, the teachers conducted online classes for the entire academic year online using platforms like Zoom and Google Meet, etc. Most of them also created e-resources for their respective subjects.
Extended Profile
1.Programme

1.1	7
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1502
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	55
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	300
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	16
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	17
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	12
Total number of Classrooms and Seminar halls	
4.2	24.44
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum designed by the parent University i.e. Savitibai Phule Pune university, Pune. The Academic Calendar is prepared well in advance every academic year and which is communicated to all through notice board and college website. It is meticulously followed for the whole Academic Year. The teaching subjects are allotted to faculty at the end of previous academic year; accordingly timetables are finalized and displayed and communicated to the students. The faculty prepare detailed teaching plan, comply with it and regularly report the compliance to the Principal. Syllabus progress is also pursued in the staff meetings .

The course coordinators, Vice Principal & Principal personally supervise the daily conduct of lectures as per timetable, make alternative arrangements if required and ensure completion of the syllabus..

For the diploma students the course curriculum is supplemented by compulsory practical training visits to various institutions. The students observe the practical implementation of the laws and write

a report in the journal.

The college is ISO 9001:2015 Quality Management System Certified. This system emphasizes upon PDCA (Plan-Do-Check-Act) Cycle and does academic audit of planning, Academic Calendar, Teaching & Evaluation and all other departments in the college.

This year all lectures were conducted online due to the pandemic situation

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://nbtlawcollege.com/wp-content/uploads/2022/03/Academic-Calendar-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the curriculum designed by the S.P.P University for conduct of continuous evaluation system. The same is reflected in the Academic Calendar is prepared by college .It is displayed on notice board and college website.

The continuous evaluation system consists of 80: 20 pattern 80 marks exam conducted by university at the end of the year for all courses and 20 marks internal exam given by college. The college conducts these activities for continuous evaluation e.g. class-tests, seminars ,group discussions ,assignments ,viva etc..

The post graduate course (LL.M.) is conducted as per the Credit Based Choice System since the year 2014-2015. There are four credits for each subject, two internal exams for 50% marks and two external exams for 50% marks. It is monitored controlled be a PG Departmental Committee.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://nbtlawcollege.com/examinations/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)**03**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**110+96+200=460/1150**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The syllabus designed by the SP Pune University elaborately covers issues relating to Gender, Environment and Sustainability, Human Values and Professional Ethics in various subjects.

In the first year of five year law course the topics of feminism and human rights are covered in the subject 'Political Theories'. The aspects of Gender and Human Values are included from the sociological perspective for the same year in the subject of Theoretical Perspective of Sociology. In B.A.LL.B. - II and in the subject of 'Society in India'

The subjects Family Law I, II, Law of Crimes, Health and Food Law and Constitutional Law of LL. B. I & B.A. LL. B.III syllabus deal with Gender and Human Values elaborately. The subjects like Jurisprudence & Human Rights for B.A.LL.B IV & LL B II elaborately deals with Gender and Human Values. There is also a Practical Training paper which has a major emphasis on Professional Ethics for

these classes.

The subject of Environmental Law and Sustainable Development finds its place in the syllabus B.A.LL.B.V & LL.B. III .

In the LL.M. subjects, Law and Social Transformation and Human Rights deal with issues of Gender and Human Values in depth.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://nbtlawcollege.com/wp-content/uploads/2019/08/Feedback-Analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nbtlawcollege.com/wp-content/uploads/2019/08/Feedback-Analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1502

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

765

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every teacher has been given a special slot in their teaching plan to cope with this issue where they may notice after discourse that who are those who are slow learners and the one who are advanced learners as it's not possible to gauge the understanding level of the students from the different background at the admission level itself. During the whole span of teaching the students intermittently approaches the subject teacher for sorting out the various difficulties in the subject or the allied academic matters. In this available slot of teaching plan before exams, the teachers took revision of subject for the class and where mostly the identified slow learners were provided with the additional inputs so that their difficulties will be remedied.

During the discourse, the concerned teacher adheres to that every student is attentive towards the discourse. Teachers if require, also try to explain the subject in vernacular language so that the slow learners may get acquainted with the concept. Still, any doubts are there the concerned teacher solve their queries relating to the subject, if any after teaching hours.

After this exercise of gauging the capacities of the students and their areas of liking and understanding, the advanced learners were

encouraged to participate in the various activities of the college and in the extracurricular academic activities too. The slow learners were also mingled with them so that they can be roped in and have a better exposure in learning and various skills with these advanced learners.

Apart from this, the college itself has taken initiatives by organizing various academic and extracurricular activities viz. Trial education program (TEP), Special lecture series highlighting various socio-legal issues, legal aid and awareness programs, youth week as an annual gathering event, etc, where these students were given the responsibility of conducting the program so that their skills could get recognition and imbibe in them a sense of responsibility and confidence which will be helpful in their future professional life.

So mixing up of the advanced and slow learners helps in bringing the cohesive atmosphere in the students where the learning process remains perennial under the guidance and observation of the concerned teacher who is in charge of the given academic/Extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1502	19

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1) **Experiential learning-** The need of the Legal field is an exposure of the students to the realities of life which are prevailing in the society through various statutes, rules, and regulations are there

for governing and functioning of the administration. Academic to the application is the sole motto of the institution. Observing these realities the college had conducted the legal aid and awareness programs vide Legal aid and awareness camps at the schools and colleges, slum areas, etc., highlighting legal provisions for the layman and commoners through the effective methodology of street plays.

Apart from this, the students participate in various moot trial competitions and other curricular and extracurricular competitions held in other institutions. The College conducts "National Judgment Writing & Moot Trial Competition" every academic year where the students play a major role of characterizing the witness in the case problem, arranging the Courts as per decorum, playing the role of bench clerk for the Hon'ble Court, calling of cases and even by participating Advocates from both sides and as a Judge, visits to various courts and tribunals and the legal authorities for observations and working.

2) Participative learning- The College always encourages students to participate in various competitions at different levels which will help them in prospering in their professional life. They participate in various curricular and co-curricular activities like Mock-Parliament, NSS, Organizing and assisting in Lok- Adalats at DLSA, Nasik, street-plays, etc. Similarly, they attend workshops on personality and skill development, Seminars and conferences so as to become conversant with the various trappings of life experiences.

3) Problem-Solving Methodologies- Few subjects offer opportunities for problem-solving viz. Indian Penal Code, Evidence Act, Family Law, Contract Act, etc. Similarly, through legal Aid and Awareness clinical activities, Moot- Courts, dialogue with various strata of the society and with the legal and administrative authorities' etc. students were involved with problem-solving situations during the course work.

Few students got an opportunity through District Legal Services Authority (DLSA) Nasik as Para Legal Volunteers (PLV) to exhibit their skills at the DLSA office and at the various police stations in Nasik in resolving problems and counseling at first hand itself to the aggrieved which will help in lessening the burden on the police administration and the Courts thereafter. To mention a few Ambad Police Station, Satpur Police station, Bombay- Naka police station, etc. where our students are assisting the Legal authorities

and playing an important role in the administration of public peace and order.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are combining technology with the traditional modes of instruction to engage students in long-term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute

PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCDs and projectors. They are also equipped with a digital library, online search engines, and websites to prepare effective presentations.

Video Conferencing- Students have been counseled with the help of Zoom / Google meet applications.

Video lecture- Recording of video lectures is made available to students for long-term learning and future referencing.

Online competitions- Various technical events and management events such as Project presentations, Debates, paper presentations, etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors**15**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****15**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****6**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers**15.75**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is affiliated with the Savitribai Phule Pune University, and hence, follows its rules and guidelines regarding the assessment and evaluation process of the performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, seminars, and projects.

The academic calendar is prepared at the beginning of each Academic year and is made available on the college website and noticeboards of the college. Thus, students know about the dates of class tests (CT), submission of assignments well in advance and hence, can plan accordingly. The dates and schedule of internal assessment of courses, seminars, projects are displayed through the notices to the students well in advance.

For theory assessment, the question papers are prepared with reference to old question paper/question bank/book followed by faculty members.

Question paper is prepared by individual faculty/ faculty members teaching the same subject.

Quality of question papers are checked and the final question paper is approved by the concerned authority.

Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal.

Answer sheets are evaluated and checked answer sheets are shown to the students.

one assignment for each subject with viva will be conducted by the subject teacher.

For assessment of seminars, assignments the faculty coordinator prepares a schedule of presentation of students in slots and is communicated to students. Students present their work or report to the coordinator via PPT or in oral format and are evaluated on the basis of various parameters set by the respective coordinator.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The schedule of Class Assignments and tests is displayed in each class and notice board also well in advance after starting of the academic year. The course teachers display a question bank in advance for every Assignment, test, and activity. Evaluation method comprises internal examinations held progressively during the semester and is designed to check and report the periodic performance of the student.

All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, a summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit. There is complete transparency in the internal assessment for each assessment method as described below.

Model Answers and marking scheme is prepared by every subject teacher before valuation.

Class Assessment Test:

After the Valuation, marks are displayed by faculty members. Assessment copies are shown to the students. Some questions have specific remarks of the valuer for awarding fewer marks.

Sessional Examination:

Valuation is done by the respective subject teacher within the fixed period as decided by the authority. Answer sheets are shown to all

the students and answers are also discussed with the students.

Internal assessment

Evaluation is done with transparency based on different parameters like Teachers Assessment,

Daily attendance and Viva-Voce.

Distribution of Internal marks.

Assignments

10 marks

Attendance

05 marks

Viva

05 marks

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mechanism of Communication:

The College adopts Outcome-based education with the traditional methods. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first-year students at the commencement of the programme.

The first few lectures are spent by the teachers introducing the

subject to the Students.

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Soft Copies of the Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution's website for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University examinations, internal exams, and home assignments. At the end of each semester, the university conducts examinations based on the result published by the university the course outcomes are measured.

Assignments are given at the end of each module. The assignments are provided to students and they refer to the textbooks and good reference books to find out the answers and understand the expected outcome of the given problem.

Each teacher conducts oral tests as possible, before final examinations. Surprise oral tests are also conducted to evaluate, whether corresponding COs are achieved or not.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

447

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge.

Due to Covid-19 pandemic / lockdown, our college shifted teaching method from offline to online; as an initiative, all teachers created and circulated online study material to the students as it was not possible for the students to physical visit library.

For transfer of knowledge, we have conducted online lectures for which Google meet, Zoom, Microsoft Teams, etc. platforms were used.

We have conducted various Webinars on important topics for enriching legal and other knowledge of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

31

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Many extension activities were conducted for students online due to Covid-19. The programmes that we undertook have been successful and effective in instilling sensitivity in the students which enables

them to related to the society aournd them. Through various activities like webinar on spit free movement, health and healthy diet, environmental issues, etc. we inculcate the values of social, health and evironment amongst the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1715

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure facilities for teaching-learning

The college has adequate infrastructural facilities for teaching-learning as per the norms. It is accommodated in an independent building with 4835 sq. mts built-up area situated in the Gokhale Education Society's Campus admeasuring 153012 sq. mts area. This is with full of greenery, play-ground, Gymnasium, parking, etc.

Physical Facilities in brief:

- **Class Rooms & Moot Court Hall:** The institute has 12 well equipped, ventilated and spacious classrooms with platforms, podium, and adequate electrical appliances, out of which 5 classrooms are ICT enabled.
- **Computer Facility:** The College has a Computer facility connected to the library, with internet and Local Area Connection for 6 computers with 40Mbps internet speed.
- **Library and Reading Room:** The College has a rich library with a collection of over 38.212titles of Text Books, Reference Books, Journals, Magazines, Newspapers, etc. Reading Room along with internet facility is available in the Library.
- **Exam Room**
- **Legal Aid Clinic**
- **Placement Cell/Counseling**

- Canteen
- NSS, SWO, ISO, and Students' Council Room
- Safe Drinking water
- Solar System
- Security Guards & CCTV

Other Facilities:

- Auditorium: RNT Hall
- Boys' & Girls' Common Rooms
- Parking Facility
- Ramp and Lift
- Faculty Common Room
- Principal's & Vice Principals Office
- Administrative Office
- NAAC Room

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nbtlawcollege.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College provides adequate facilities for sports and cultural activities which play a vital role in the life of students. Coupled with academics, college facilitates & encourages the students to participate in sports activities, games, gym, yoga and cultural events so as to achieve a holistic personality with all-round development.

Sports-Outdoor Games: The institution has a centralized playground admeasuring 21232 sq. mtrs. located in the center of Gokhale Education Society's Campus, admeasuring 37.81 acres, which is used for cricket, volleyball, football, basketball, etc. The playground is used by all the colleges of G.E. Society in the Campus as per the schedule given by the Society.

Indoor Games: Indoor games like Chess & Carom are available in the college building whereas Table Tennis & Badminton are available in the centralized Gymkhana hall & Kusumagraj Hall (453.94 sq.mts).

Auditorium for Cultural activities (RNT Hall)

The college has a state-of-the-art auditorium named after Smt. Radhabai Narhar Thakur (RNT Hall) with the seating capacity of 500 plus. It is used for Cultural Events, Formal Functions, Seminars, Guest Lectures, Debate Competitions, Elocution Competitions, Annual Social Gathering and other programs. It is equipped with Air Conditioners, LCD Projector, Public Address System and a restroom adjoining it.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4.11

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has purchased SOUL 2.0 Integrated Library Management Software for automation of library designed by INFLIBNET, Ahmedabad (worth Rs. 34500/-) in the year 2017. It is user-friendly software developed to work in a client-server environment. The Software is compliant to international standards for bibliographic formats, networking and circulation protocols and is suitable for all types of libraries.

The library is partially automated and data entry work is in progress. The library has a collection of over 38212 titles of Textbooks, Reference Books, Bare Acts, Commission Reports, Dictionaries, Bound Volumes of Reports & Journals, Lexicons, etc. Till date out of 38212 Books data entry of 19507 Books has been done which can be searched by students and staff through Web-OPAC. The remaining work of data entry will be completed at the end of this academic year. At present, the books are issued manually by making entries in class-wise registers.

Legal Online Databases:

The College has subscribed the following legal databases:

1. Manupatra
2. INFLIBNET N-LIST

E-Resources (NLIST)

1. Electronic Journals and bibliographic Database: 3828
2. Electronic Books: 80409

Library Website: Library has a separate website and is made accessible through the college website (www.nbtlibrary.webs.com) to the faculty and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

16.89

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

235

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has 30 Computers with latest updated software, hardware, and internet security. The College Campus is Wi-Fi enabled which can be accessed by staff members and students. Wi-Fi network is available on all three floors and accessible with a login ID and password. Internet bandwidth has been increased from 26 MBPS to 40 MBPS.

Free internet facility is provided for the staff and the students in the library. The administrative office, Principal's office, Vice-principal's office, Exam room, NAAC room, Moot Court Hall, ISO & Research Room are connected with internet through LAN. Out of 13 classrooms /Seminar Halls, 7 are enabled with ICT. Computers are protected with quick heal antivirus software.

Following are the details of up-gradation made in IT Facilities:

1. The whole College is Wi-Fi enabled.
2. Internet lease line bandwidth has been increased from time to time as per need.
3. 5 Classrooms and 2 Halls (Moot Court & RNT Hall) have updated with ICT facilities.
4. Quick heal anti-virus system for Computers in the College.
5. The College Website is updated and most of the information relating to admission, exams, and other activities is available online.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

24.44

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has established systems and procedure for maintaining and utilizing physical, academic and support facilities. For such maintenance and utilization of facilities every year the college constitutes various committees viz. Library Advisory Committee, Floor-wise Maintenance Committee, Course Co-coordinators, Sports Committees, etc. The committees so constituted conduct regular meetings and submit the requirements if any to the Establishment Department of Gokhale Education Society for the effective maintenance and utilization of physical, academic and other support facilities. The college also submits Budget Allocation for various heads in the LMC meeting and the same is approved by the management. The College is ISO 9001-2015 certified and follows ISO standards for prompt and effective service to the students.

Sports:

Every year a separate budget is fixed for the sports and accordingly sports equipment are purchased. The record of Sports equipment is maintained in a separate Register by the Sports in-charge.

Annual Maintenance Contract with various agencies:

Gokhale Education Society has outsourced the maintenance of infrastructure and other facilities like campus premises, lift, water purification units and coolers, Housekeeping, Garden Maintenance, Fire extinguishers, Security agency, Parking lot, CCTV camera, Electricity, Computers, Generator, Solar system, etc. from external agencies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	https://nbtlawcollege.com/capacity-building-and-skills-enhancement-initiatives/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a separate students' council unit that works as a bridge between the students, staff and administration. In the beginning of the academic session from the month of June college

conducted legal literacy programmes scale with full participation of students.

Annual Social Gathering was organised from 15th February to 18th February 2021. Students actively participated in all events like Mehendi, Kavyavachan, Legal Essay, Handwriting, Legal Quiz, Elocution, Dancing Competition, Flower Arrangement, Khana Khajana etc. due to Covid-19 all these activities are conducted online.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The association of former students of our college was formed in the year 2003 Principal is the chairman of the association and one member from the teaching faculty is the In-charge of the Alumni association. Our college is the first Law College in North Maharashtra; hence college is having a bright and glorious tradition of alumni throughout India. Every year college conducted two Alumni

meets.

The association conducts guidance lectures, seminars, conferences, and moot-trial competitions for students on various topics. But in the year 2020-21 due to the covid-19, all the educational institutions were closed. Covid-19 was declared on 22nd March 2020 and hence not possible to conduct the activities of the alumni association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College management provides guidelines for the implementation of quality policy and an action plan to achieve the college's vision and mission. This helps to create a good teaching-learning environment and encourages academic quality

The objectives of the institution are to impart legal education at an affordable cost and to develop trained professionals.

The internal governance of the institution is managed by the College Development Committee, Local Management. Committee and Advisory Committee of the College. These committees guide in planning, monitoring, and evaluation of administrative and academic processes.

The college has an administrative team led by the Principal and comprises of Vice Principal, coordinator -IQAC, Course Coordinator, Internal Audit Committee (ISO), and Office Superintendent of the college to offer collective leadership to the college. Policies and

plans are reviewed through formal and informal meetings to ensure the implementation of the vision and mission

In line with a mission statement, the management takes responsibility to provide the facilities, qualified human resources, infrastructure, and financial resources. • They encourage the faculty for Research activities and also guide them to be actively involved in realizing the goals and objectives of the Institute for quality education.

File Description	Documents
Paste link for additional information	https://nbtlawcollege.com/about-college/about-us-vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Participative management is reflected in the administrative, academic, and co-curricular activities of the institution. At all levels opportunities for all staff are provided in the decision-making process.

The college's administrative and academic structure is organized in a manner to make almost all the decisions by participative arrangement. The Principal is the administrative and academic Head and governs the college with the help of the team Vice Principal, the IQAC Coordinator, Course Coordinator and Class Teacher, and Support Staff.

The college follows norms laid down by the Government of Maharashtra, Savitribai Phule Pune University., and UGC in Academic and Administrative Aspects. In addition, the distribution of office administrative work and overall monitoring are handled by the Principal. The Principal then ensures that this information is available for the Management to review the activities of the College. This helps in aligning the activities of the College with the institutional vision and mission statement.

Participatory leadership is ensured at every level to promote the ethos of quality. A fair representation of all the non-teaching staff and students is kept in mind while constituting committees for various aspects of the functioning of the college.

File Description	Documents
Paste link for additional information	https://nbtlawcollege.com/committees/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a strategic plan to help it develop in a systematic, well-thought-out, and effective manner.

The institutional academic plan is developed on the basis of the curriculum of the parent University and the opinions expressed to the Principal by students, teachers, administrative staff, and the management in formal and informal communication. Strategic planning is carried out at the management level.

The prospective action plans are prepared in advance at the College level. The curricular, co-curricular and extra-curricular activities are planned in advance at the beginning of the academic year in the form of academic calendar.

The meetings with internal and external stakeholders are called whenever necessary to take the necessary decisions during the implementation phase. An annual staff meeting for review is conducted at the end of the academic year. This helps us in developing a prospective plan for the next academic year. The responses from the students by way of feedback are also used at different levels.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the management of all the matters connected with Gokhale

Education Society, there are four bodies: the Council, the Governing Body, Trustees and the Board of Life members.

Governing Body

Governing body consist of chairman, Vice Chairman, Secretary, Director Human Resource, three Zonal Secretaries, and Branch Secretaries.

Local Management Committee and Now College Development Committee

At the college level, the Local Managing Committee is constituted according to the Maharashtra Universities Act of 2016 and is the main decision making body. The Teachers are well represented through Local Managing Committee

The college also has College Development Committee with effect from 2017-2018 as per Maharashtra Public University Act, 2016. The committee is given responsibility to look into the management of various matters of the college. CDC meets twice in a year to discuss matters related to college development.

Internal Quality Assurance Cell:

The IQAC has to ensure that the overall functioning and working of the College is efficient and effective with high standards and in tune with the vision-mission statement and quality policy of the college.

The Principal of the college heads both the academic as well as the administrative sections and is overall In- charge of the college. The College office mainly looks into matters related to admissions, eligibility and examinations.

It also provides clerical support required for maintaining records and for interaction with the Government, affiliating University, parents and students. Various committees in the College help in monitoring and facilitating several administrative functions and thus make administration open and transparent.

The decentralization of power is evident from these committees, some of them are statutory and the others non-statutory in nature.

File Description	Documents
Paste link for additional information	https://nbtlawcollege.com/wp-content/uploads/2019/08/Staff-Sacntion-Letter.pdf , https://nbtlawcollege.com/about-us-code-of-conduct-teaching-staff/
Link to Organogram of the institution webpage	https://nbtlawcollege.com/organization-chart-2/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

A Cooperative Credit Society is run by the elected teaching and nonteaching staff members for meeting the necessary financial needs. It offers emergency loans of up to Twenty thousand and long-term loans of up to 8lacs for Non-teaching and up to 16lacs for teaching, fixed deposit facility, and shareholding.

The General Provident Fund scheme is available for teaching and non-teaching staff of the Grant in Aid unit. The Employee Provident Fund scheme is available for teaching faculty as well as non-teaching staff of Non-Grants.

The facility of Gratuity Fund and DCPS is available for the confirmed staff as per Central Government Rules.

Medical bills of staff and their family are forwarded to the State Govt. for reimbursement

Non teaching

The General Provident Fund scheme is available for teaching and non-teaching staff of the Grant in Aid unit. The Employee Provident Fund scheme is available for teaching faculty as well as non-teaching staff of Non-Grants.

The facility of Gratuity Fund and DCPS is available for the confirmed staff as per Central Government Rules.

Medical bills of staff and their family are forwarded to the State Govt. for reimbursement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College has a performance Appraisal System for teaching and non-teaching staff At the end of every academic year full time faculty members submit performance based appraisal report as per the UGC guidelines to the Principal.

These forms are scrutinized by PBAS committee consisting of

Principal, Management Representative, and IQAC coordinator. The observations are discussed with the concerned faculty. The performance appraisal is also carried out at the time of career advancement. Thus performance of staff member is assessed by the Principal and is used for promotion to the next pay scale/grade.

The college has a mechanism to obtain the feedback about faculty members from students in a formal manner. Informal peer feedback is taken into consideration while evaluating staff members. The performance appraisal thus adds up towards developing the teaching-learning process, research, extension activities and administration take in responsibility and accountability in the staff.

Annual College report on the functioning of the various committees, seminars, Study Tour, various other programmes are included in the annual college magazine "Vidhivishesh". These reports are also forwarded to the Management, CDC. The personal profile of the teaching faculty is uploaded and updated on the website. Teachers profile is also maintained and updated on the BCUD website of the SPPU every academic year. Principal keeps confidential record for Non-teaching staff and submits it to the management every year

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institutions conduct internal and external financial audits regularly. The institute has mechanisms for internal and external audits. An external audit is carried out once a year. External Auditor verifies all receipts & expenses bills, and payments of the Financial Year.

Institution Prepares budget well in advance for next financial year. It is allocated under different Heads which includes expenses such as salary, building rent, Repairs, and maintenance, an Honorarium to visiting faculty and guest faculty, furniture, and other facilities like Library, Sports, etc. The Principal reviews the budget and then

forwards it to the management for approval.

Internal Audit

- A Chartered Accountant is appointed by management to carry out the final audit at the end of every financial year.
- The report was put before LMC.

External Audit

- The Audit for the expenditure incurred under various examinations and grants sanctioned for conducting seminars, conferences, and workshops is carried out by the SPPU university audit panel.
- UGC conducts an audit program to audit the expenditure incurred under various grants from time to time.

The Senior auditor of Joint Director Higher Education, Pune conducts audits as per their plan

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a Grant in aid unit as well as Non Grants /self funded unit. For Grant- in- aid unit the college gets funds and grants from State Government and UGC. The Non Grant / Self Funded Unit generate funds through fees collected from students enrolling for various Non- Grant course/ Diploma Courses. It is used for upgrading academic standards, development of library, and honorarium to faculty and infrastructure needs.

While preparing the budget proper Consideration is given to Academic, co -curricular and other activities of the institution. The provision is also made for infrastructure development; upgradation of ICT based facilities, payments and expenses for faculty development, appointment of supporting staff, computer Maintenance, subscription in the library, any other requirement of other staff and students.

Budget is prepared and funds are allocated as per the budget. Under Grant in aid unit the Institution is running three year and five year Law course. Under Non-Grant/Self funded unit the institution has Diploma and certificate courses and LL.M (PG Course). There is best utilization of the allocated funds.

The institution is open from 7: 30 am to 5:30 pm. various resources of the institution are used to optimum. Every student is given opportunity to use computer facility available in the library. Institution offers facility of photo copies, print outs, Advocate Blazer and Judge Gown for the students participating in moot court competitions. RNT and Moot court Hall is also made available for Drama and other activity practice.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

This year the IQAC cell significantly contributed in digitalizing the entire teaching and learning process and experimenting with innovative practices in conducting all activities of the college in

wake of the covid pandemic situation as follows,

1. Teachers were trained to conduct online lectures and create e-teaching resources.
2. Online lectures were conducted using Google meet and zoom platforms.
3. E- Resources were complied for every subject and provided in the total lock down period.
4. Various activities like poster making competition on occasion of anti tobacco day celebration, essay competition were conducted online.
5. The most important contribution in relation to practical training for student when courts were closed was provided through online guest lecturer of eminent advocates to guide the student in procedure of courts and drafting skills etc.
6. All internal and external exams were conducted online.

IQAC has contributed significantly for institutionalizing the quality assurance strategies and process, the following practices are the results of IQAC initiatives-

1. National level moot trial and judgment writing competition.
2. Short term training program on research methodology.
3. Communication Skill Development Program.
4. Trial education Program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The each and every activity of teaching and learning process of the institution is monitor by IQAC.

Academic Calendar-The Academic Calendar is made well in advance before the commencement of academic year.

Teaching plan-The faculty prepare detail teaching plan and maintain daily lectures record. This is verified by the Principal.

Student Feedback- Student feedbacks are also collected regarding overall teaching learning process of concern teacher. The teacher evaluation is made by student in feedback on overall impression as a teacher.

Student Evaluation-The College monitors the student's evaluation regularly. The institution also provides guidance to the student for poor performance in exam and motivates them.

Student mentorship- Every class teacher appointed as a mentor for his class. All the full time teacher of our college are doing his role as a mentor in college activities.

Staff Meeting- The institution has conducted staff meeting once in a month to monitor the teaching and learning process.

ISO- The College has the certification of ISO 9001:2015 Quality Management System.

The institution has a feedback system and quality of education is imparted is monitor and evaluated by the IQAC for that it meet twice in a year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is fully committed to ensuring a safe and secure environment for all girl students. We have installed CCTVs in the college campus, classrooms and in the parking areas. There is a special designated parking area for the girl students with women security guards manning the campus and the parking area. The college has a separate common room for the girl students with a sanitary pad dispensing machine. The college maintains a separate counseling room where the girls may freely interact with the female faculty members regarding any issue that affects them. In the academic year 2020-21, The college conducted the following 3 activities for the promotion of gender equity:

1. Balika Diwas - Commemorated on 24-01-21 with a lecture by Mr. Prasad Kulkarni, Secretary , District Legal Services Authority
2. International Women's Day was celebrated on March 08, 2021 where Dr. Ms. Archana Gharote ,Asst. Professor, HNLU Raipur was the guest speaker.
3. A webinar on the Shakti Criminal Laws (Maharashtra Amendment) Act 2020 was conducted by Adv. Shyamala Dixit on 23-04-21

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Gokhale Education Society's campus is an integrated campus. NBT Law College is a part of this huge, landscaped campus. The Solid Waste Management is done for the entire campus as such. We have a centrally located Compost pit area. The green waste and dry waste is segregated at the college level by a diligent team of cleaners and sweepers who collect the green waste including leaves of trees into separate bins. The green waste is then deposited in the central Compost pit area. The compost thus generated is used as fertilizer for the gardens and trees along the pathways and in open areas. The other dry waste like paper, plastic wrappers, bottles, and other solid material that is discarded because it has served its purpose or is no longer useful. All such material is stored in bins and disposed in the collection vans that are dispatched by the Nashik Municipal Corporation. The campus thus remains garbage free and clean. Old newspapers and magazines, journals etc are sent periodically for pulping or sent to the central administrative office which then sells it off to the dealers .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
C. Any 2 of the above	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	
1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	E. None of the above

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being a Law College, it is our foremost duty to encourage all the values enshrined in our constitution. The Student's Council of the college organized Ganesh Festival where the students wholeheartedly participated in the celebration. The birth anniversaries and death anniversaries of great leaders and thinkers like Sirdar Vallabhbhai Patel, Lokmanya Tilak, Swami Vivekananda, Savitri bai Phule, Shivaji Maharaj, Mahatma Gandhi, Netaji Subhashchandra Bose etc were diligently observed. Many competitions and events including traditional day were organized during the Annual Social. This is another way of encouraging cultural tolerance and acceptance. The college admitted students of all religions, language identities and castes in strict accordance with the rules of the Government. We also have students from the EWS category. We have an Anti -Ragging Committee in place to make all students feel secure and safe. The staff too represents a cross section of the society. The Marathi Bhasha Fortnight and Marathi Bhasha Divas (27-2-21) were also observed. The college organized many webinars on the themes of inclusiveness and diversity like a the condition of migrant workers during pandemic & Uniform Civil Code - legal idealism & national aspects. The college also organized the Social Justice day on 20-02-21

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Being a Law College we are extremely particular about the conduct of activities for instilling values and constitutional obligations. Our mission statement also outlines our commitment towards moulding the minds & behavior of students for good citizenship. The students and faculty wholeheartedly participate in such initiatives. Throughout the academic year 2020-21, we have organized activities like Webinars & Guest Lectures where eminent speakers and LAW practioners have enumerated their views and guided the students . The themes / topics were like- 'Minding the Mind - Insight into Evolution and Significance of Mental Health Law' , Sahajyoga Meditation for

Balanced Lifestyle, Environment sustainability & Role of the youth', 'Quit Tobacco to be a Winner', COVID-19 Health & Healthy Diet, How to become a good lawyer', Prevention of Sexual Harassment of Women at Workplace', & Voter's and their rights'. The Faculty & students also took the Integrity Pledge during the Vigilance week. We also organized special lectures for Rules about Traffic awareness & Road safety. We celebrated the Parakram Diwas in memory of Netaji Subhash Chandra Bose

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NBT Law College believes that instilling values and respect for the nation among the students is a prime responsibility. To that effect

we celebrate the national and international commemorative days as per the directives of the SPPU and the Govt. In the academic year 2020-21 we have celebrated the International Yoga Day, Environment Day , International Women's day, World Consumer Rights day, & World No Tobacco Day. We have also celebrated the National Vigilance Week, Constitution day, National Voter's day, National Youth Day, Parakram Divas, Birth Anniversary of Sardar Vallabhbhai Patel & NSS day .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Moot Trial and Judgment Writing Competition aims to

- Bridge the gap between theory and practice
- Train the students in Court Procedures, Professionalism, Professional Ethics, Examination of Witnesses and Cross Examination & inculcate among them skills of advocacy and judgment writing, and train them in Trial Practice

Law colleges in India usually organize Moot Court competitions; however, a very few colleges organize Moot Trial competitions. But, we are the first legal institution which organizes Trial Competition along with Judgment writing. Though we had planned to conduct this competition in the academic year 2020-21, we were unable to conduct it due to the COVID- 19 Restrictions

Best Practice II: One week Training Programme in Research Methodology (Short Term Training Programme in Research Methodology. In the academic year 2020-21 the programme was conducted in online mode from 22-02-21 to 27-02-21. 96 participants participated in the same. This course has seen the participation of more than 210 research scholars since its inception in 2012. It includes sessions

on research design, sampling techniques, data collection, identification of various sources of information for literature review and techniques of analysis and a session on the ethical dimensions of research as well as scholarly writing

File Description	Documents
Best practices in the Institutional website	https://nbtlawcollege.com/2021/12/short-term-training-programme-2020-21/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Trial Education Programme (TEP) commenced in 2015-16. Trial is the foundation of legal institutions in the country. 50% of our students hail from rural & semi-rural areas and so they need additional inputs especially final year students of the 3 y & 5 years course. Through this programme we complement the theory and help them gain hands on knowledge of the practices & procedures in trial courts.

The online TEP commenced on 01-06-21 & ended on 25-06-21. Nine sessions were delivered by our alumni on a range of topics from Stages of Civil Suit to Burden of proof in Civil & Criminal cases. One session was conducted by Hon'ble Principal District Judge Shri. A. S Waghawase.

Our eminent alumni practitioners explained the practical application of law and the pragmatic approach that needs to be developed as lawyers. Students were made aware of the nuances of trial and of softer aspects like body language, tone of voice etc. Students were inspired by their skill of advocacy, personality and knowledge of law.

The college stands for providing cost effective legal education; it is therefore imperative for students to pass out as knowledgeable lawyers dedicated to the cause of justice.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The College plans to conduct the following activities in the academic year 2021-22

1. National Level Moot Trial & Judgment Writing Competition
2. Trial Education Programme
3. Certificate Course in Communication Skills
4. Short Tem Training Programme in Research Methodology
5. Special Lecture Series in memory of late Justice H. R Khanna
6. Workshop on Intellectual Property Rights
7. Workshop on Current amendment in Labour Laws